

LANEHAM PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Monday 14 April 2014 at 7pm at the Village Hall, Laneham.

PRESENT: Parish Councillors (PCllr) Elaine Collier (Chair), Fred Clark, John Cobb, Geoff Woodfield
Part meeting: NCC Cllr J Ogle
In attendance: Susan Flye (Clerk)

1. **APOLOGIES** – PC Bill Bailey, Philip Baines (holiday), David Myers.
2. **DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS** – none.
3. **POLICE REPORT** – PC Bailey unable to attend due to holiday.

4. MINUTES OF MEETING HELD 10 MARCH 2014

The minutes of the above meetings were agreed to be a true record, proposed by Fred Clark and seconded by Elaine Collier

5. MATTERS ARISING

- village hall roof repairs. The Clerk had received information that Jason Oakes is waiting for formal confirmation of the work to be carried out on the roof. The meeting understood that G Sumnall had spoken to him on more than one occasion to give the go ahead. The Clerk was instructed to write to Jason Oakes confirming the parish council's instructions and to ask for a start date. If this is not forthcoming then the parish council will have to go elsewhere. A copy of public liability insurance, as previously requested by the Clerk is also required.
- village hall valuation for buildings insurance purposes. The cost of a valuation is £350 + VAT. The Hall is currently insured for £218,755 and index linked. The meeting agreed not to authorise a valuation.
- temporary interactive speed sign, now removed. The meeting agreed that this had been ineffective – a sign is needed at the entrance to the village close to Orchard Nursery. Clerk instructed to write to NCC. Later when Cllr Ogle joined the meeting he was asked to contact NCC to request a further sign.
- flood marker. NCC had authorised by-way sign to be painted black & white to act as a flood marker. Clerk to inform NCC this is outstanding.
- street lights near Church – numbers 28,29,30 had been reported to NCC. Ref: 103115114 – but noted still out of action.
- overgrown pavement from Top Town Bridge to Church. Reported to NCC.
- overgrown trees, Main Street. Waiting for response from NCC/Western Power.
- passing places, Helenship Lane. Waiting for response from NCC.
- dyke clearance, Church Laneham. Clerk instructed to write direct to Tingdene HO to ask for this work to be done.

6. **PUBLIC DISCUSSION** – no members of public present.

7. PARISH ELECTIONS – 22 May 2014

Parish Councillors had received by post information on the election including election timetable, nomination paper/candidate consent to nomination and register of electors. The deadline for return to the Electoral Services Officer at BDC is 24 April. Clerk acknowledged receipt of completed forms by G Woodfield, D Myers, F Clark and J Cobb - to be hand delivered to Queen's Buildings, Worksop. EC had placed the required statutory notices on the village notice boards. It was noted that D Myers is not on the electoral register and the Clerk was asked to clarify this with the Electoral Services Officer.

8. ACCOUNTS FOR YEAR ENDING 31 MARCH 2014 AND ANNUAL AUDIT

Clerk presented the meeting with a bank reconciliation for the final quarter of the 2013/14 financial year along with the financial accounts for the year ended 31 March 2014. These were approved by the meeting and authorised signature by the meeting Chair.

Clerk presented a completed copy of the Audit Commission Local Councils Annual Return for the financial year ended 31 March 2014 and explained the completion of the form, representing the parish annual accounts. The meeting discussed and approved the accounting statements and annual governance statement for 2013/14 and authorised signature by the meeting Chair.

An internal audit of the Accounts and Audit Form is to be carried out by village resident Mr John Smith and following his confirmation will be submitted to the external auditor, Grant Thornton, along with other requested information.

A "Notice of Appointment of date for the exercise of Electors' Rights" will be placed on the notice boards providing an opportunity for the accounts to be inspected and informing how to raise objections.

9. ACCOUNTS

Clerk presented invoices to the meeting. Payment of cheques was proposed by F Clark and seconded by J Cobb.

M Fanthorpe	001028	£358.33	Cleaning public conveniences
Susan Flye	001029	£113.80	Wage to 12 April 2014
Susan Flye	001030	£24.28	Postage/stationery expenses
F Clark	001031	£14.47	Grass cutting fuel (J Cobb)

The Clerk received confirmation from BDC of the precept and grants for the financial year 2014/15 – as requested.

The meeting confirmed M Fanthorpe's cleaning on a self-employed/agency basis as funded by BDC.

10. PLANNING

- Meadow Farm, Broadings Lane, resubmission from May 2013
- Beech Farm, Main Street – convert redundant barns into 2 dwellings and alter existing access.
- Manor Farm – solar panels on garage roof.

All three applications were discussed by the meeting no objections raised. The Clerk was instructed to report to BDC planning department accordingly.

John Cobb left the meeting at 8.05pm.

12. CORRESPONDENCE

- NCC – supporting local communities fund. Letter stating that the parish council was unsuccessful in its application for funding in respect of 3 village "Welcome Signs". The scheme's budget has been reduced to £500,000 due to "significant and ongoing cuts in Government funding".
- J Cawthorne has again raised various issues at Church Laneham – land opposite the Ferry Boat pub, driving on the Trentside grass, possible flood wall. Some of these items have been discussed at a previous meeting but it was agreed to place on the May agenda.

The Clerk provided a file of correspondence – copy available on request. E Collier agreed to review the file.

13. LANEHAM LAST MONTH

- Lane lettings, Easter Monday. FC has necessary information and EC has placed notice and terms on the village notice boards.
- Village Hall heating problems noted. To be dealt with by Village Hall Committee.
- Broadings Lane. FC reported poor and dangerous state of the lane. Clerk was instructed to contact NCC to see if repairs could be carried out, if not expenditure by the parish council may be required. Item to be placed on May meeting agenda.
- by-way no 7. GW commented that a good job had been done.
- concrete steps down to the river, opposite Manor Park, Church Laneham. Noted that the wooden hand rails are rotten. Clerk to speak to Meadow Group and request replacements from NCC.
- grass cutting, Trentside and Parish Field. The grass had been cut but no strimming had been done and the area is not tidy. Item to be placed on May meeting agenda.
- Report by NCC Cllr John Ogle – both the divisional fund and Lengthsman Scheme have been cut by 50%. Reported on meeting with the Police Commissioner, Paddy Tipping ref rural policing. His response was that most crimes take place in Nottingham and the towns, local police are more effective and there are more police in villages overnight when incidents occur.
- Annual meeting – Clerk confirmed that due to Parish Elections on 22 May this meeting would be held on Monday 14 July.

THE MEETING CLOSED AT 8.45 PM