

LANEHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Monday 11th May 2015, 7 pm at the Village Hall, Laneham.

PRESENT: Parish Councillors: Cllr E Collier (Chair), Cllr G Woodfield, Cllr F Clark, Cllr J Cobb, Cllr T Williamson.
In attendance: T Callaghan (Clerk).

1. APOLOGIES

Cllr D Myers, Cllr K Isard, Cllr S Isard

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS.

Cllr T Williamson & Cllr F Clark-Village Hall
Cllr J Cobb & Cllr F Clark- Poor Close
Cllr G Woodfield & Cllr F Clark-St Peters Church, Laneham

3. POLICE REPORT

None

4. MINUTES OF MEETING HELD 13th April 2015

The minutes of the above meetings were agreed to be a true record, proposed by Cllr T Williamson and seconded by G Woodfield.

5. MATTERS ARISING

(a) Outstanding Items List:

(i) Village Hall Heating System/Oil Tank Replacement-An engineer was called to see the system without the knowledge of the Council. He looked at the boiler and it is unclear as to whether he has made any adjustments. Cllr Collier had already arranged for a manufacturer's approved engineer to come to review system. Councillors agreed that only the Parish Council should instruct inspection and repair to the system to avoid any confusion. Clerk was instructed to write to the Secretary of the Village Hall Committee and advise as above, confirming that the Council will only pay for/contribute toward the cost of works agreed in Parish meetings, with appropriate concern for the rules on tendering. Councillors further agreed that all further works on the heating system would be carried out by Clifford Heating by council instruction until further notice.

Oil Tank-Cllr Isard kindly sought guidance from Bassetlaw DC, and advised the clerk as follows: A 'self bunded' oil tank is required and it can be close up to the building, they like the idea of a steel protection surround. The maximum tank capacity is 3500 litres! They seemed also happy that a proper Heating Engineer had been consulted and resulting proposal regarding the flue/gutter issues. Cllrs agreed that Clifford Heating should be asked to return and complete a site survey and recommend and quote for works. Cllr Collier agreed to contact and request survey/quote.

(ii) Speeding-Main St. .Speeding sign installed. Clerk to follow up speed survey equipment

(iii) Helenship Lane Passing Places-.Ongoing. No developments. Await funding agreement.

(iv) Trees-Top Town Bridge-works completed-Cllrs extended their thanks to Cllr Sumnall for this work.

(v) Lengthsman Scheme-Cllr Collier confirmed will be meeting with Dunham clerk to investigate scheme- Laneham clerk to attend.

(vi) Alterations to Bank Accounts-see item b below under Matters Arising.

(vii) Dog Fouling-Clerk produced a number of signs to be placed around the parish.

(viii)Litter/rubbish on Shortlees Lane: To be monitored

(ix) Street lighting-no faulty lights reported

(x)Broadings Lane. Offer to make repairs to a section of Broadings Lane received from Strawsons Farms in response to council's request, which Councillors considered very generous and instructed the clerk to write and accept. He was also instructed to inform of contact details in respect of Poor Close and the annual auction.

Cllr J Cobb left the meeting at 7:50pm

(b) Nat West Accounts –update. Clerk advised no response received to request to amend Poor Close account and allow access to on line banking. Cllr Collier to follow up complaints and further request new cheque book at same time.

(c) Donation to S Peters Church – Cllrs agreed to make two donations of £700 and £250 respectively

(d) Annual Parish Meeting – Council agreed to hold the meeting at 7pm Monday, 9th June 2015, and agenda to be prepared by clerk and posted on notice board.

(e) Councillor Training- Cllrs Woodfield and Williamson to attend session at Lound Village Hall 2nd June.

Meeting closed 8.pm

6. PUBLIC DISCUSSION: None

Meeting recommenced at 8.01pm

7. ACCOUNTS

(a) Payment of Accounts

Clerk presented invoices to the meeting. The following cheques were agreed and signed:

M Fanthorpe	1091	£358.33	Maintenance
T Callaghan	1092	£155.70	Wages
T Callaghan	1093	£9.40	Expenses
Mr K Walker	1094	£60.00	Grass Cutting
Trent Valley Drainage	1095	£9.64	Drainage
Broker Network Ltd	1096	287.40	Insurance Renewal
Clifford Heating Ltd	1097	£234.00	Village Hall Heating
St Peters Church	1098	£700.00	Graveyard Maintenance
St Peters Church	1099	£250.00	Donation
Notts ALC	1100	£50.00	Councillor Training

(b) Monies Received

Cllr F Clark	£315.00	Poor Close Letting
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(c) Internal/External Audit

Audit-Clerk advised Internal Audit completed and statutory notice displayed on notice board.

(d) Clerk advised that the internal auditor, Mr John Smith, was unable to continue in following years. The council extended their thanks for his work and support, and instructed clerk to prepare letter to Mr Smith thanking him. Clerk advised he had made enquiries and identified someone suitable who was prepared to become internal auditor and cllrs instructed clerk to write and formally request they take on the responsibilities.

8. PLANNING

None

9. CORRESPONDENCE

Incoming correspondence considered as follows

- a. Mr P Cable-Village Hall Heating
- b. Mrs M Williamson-Village Hall Heating
- c. Bassetlaw DC-CIL Monies
- d. Bassetlaw DC-Lengthsman Scheme
- e. Strawsons Farm-Broadings Lane
- f. Notts ALC-Councillor Training
- g. Came & Co-Insurance Renewal

10. LANEHAM LAST MONTH

Cllr Woodfield confirmed that application made for Best Kept Village competition

Archeological Survey-Cllr Woodfield liaising with G Scrin. Looks as though survey will go ahead next spring (2016)

Entrances to village- Cllr J Cobb will be unable to maintain these in future. The council thank him for all his hard work in keeping these areas presentable. Cllr E Collier will make enquiries of Mr K Walker to see if he can take up the maintenance.

11. Any Other Business

It was agreed to proceed with renewal of the Council's insurance through Came & Co's recommended insurer, Aviva.

Meeting closed 8.28 pm

Next meeting 7.30 pm at Village Hall, Laneham on Monday 8th June.

(Please note that this meeting may start early/late depending on the Annual Parish Meeting to be held at 7:00 pm)